



**TEXAS BOARD OF PROFESSIONAL  
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**DUPLICATE FIRM REGISTRATION CERTIFICATE AFFIDAVIT FOR ENGINEERING OR SURVEYING FIRMS**

Effective 9/1/17 there is no charge for duplicate firm certificates. You may fill out this form and submit it to TBPELS or you can email the request to: [info@pels.texas.gov](mailto:info@pels.texas.gov). Changes to firm name, dba or branch require this form to be filled out and submitted with supporting documentation.

Firm's Original Name:	
dba (if applicable):	
Firm's Registration #:	
Original Issue Date:	
Please check the appropriate statement:	
<input type="checkbox"/>	I am requesting a new certificate of registration because, as of this date, I have not received the original certificate.
<input type="checkbox"/>	I am requesting a new certificate of registration for the following reason (lost, destroyed, additional for branch office, name change, etc...; note that the Board may require supporting documentation for processing a name change.) If a name change is needed, please indicate the new name below:
Indicate any contact information changes below to ensure receipt of duplicate certificate.	
Physical Address:	
Mailing Address:	
Contact Numbers:	

Signature: \_\_\_\_\_

Date: \_\_\_\_\_