



TEXAS BOARD OF PROFESSIONAL  
ENGINEERS AND LAND SURVEYORS

1917 S. Interstate 35, Austin Texas 78741-3702

<https://pels.texas.gov>

Phone: (512) 440-7723 Fax: (512) 442-1414

BOARD USE ONLY:	
Reviewer Initials:	
Application Fee:	<b>\$15.00</b>
EIT Number:	

APPLICATION FOR  
ENGINEER-IN-TRAINING CERTIFICATION

You must have completed a four-year engineering or related science degree program approved by the Board and passed the Fundamentals of Engineering (FE) examination to qualify for certification. Please, **NO CASH PAYMENT**.

**Military Service:**

**Are you a military service member, veteran, or spouse?** Yes No

*If yes, you may qualify for a fee exemption with military service verification (DD-214).*

Refer to <https://pels.texas.gov/military.html>

Full Legal Name:

Date of Birth: (MM/DD/YYYY)

Social Security #:

**Mailing Address:**

Street:

Apt/Suite #:

City:

State Code:

Zip:

*Please Note: Your EIT certificate will be mailed to this address.*

Email:

Home Phone #:

Work/Business Phone #:

**Fundamentals of Engineering (FE) Exam:**

**Where and when did you pass the FE Examination?**

City:

State:

Date: (MM/YYYY)

**Engineering Degree (1):**

College/University:

Degree:

Date Received: (MM/DD/YYYY)

Engineering Degree (2):

College/University:

Degree:

Date Received: (MM/DD/YYYY)

**Additional Degrees:**

*If you have more than one or two degrees, please list the rest below. (School, Degree, Date Received)*

## DOCUMENTATION CHECK LIST:

### Required Documentation

Completed EIT Application

\$15.00 Application fee. Check/Money Order (**NO CASH**) payable to TBPELS.

Official Transcript for the highest degree obtained. Must be mailed or emailed directly from the university to the board (TBPELS).

*\*Electronic transcripts must be sent directly from your university to [licensing@pels.texas.gov](mailto:licensing@pels.texas.gov).*

### Additional Documentation (if applicable)

Copy of transcript from any institution which you obtained 15 credit hours or more. Unofficial is acceptable.

Copy of transcript/marksheets & degree confirmation. If you have multiple degrees.

Verification of Licensure/Examination - No verification of exams is required for NCEES Computer Based Testing.

Evaluation - If your highest degree is from a foreign institution and not accredited through the Washington Accord or ABET. Refer to: [https://pels.texas.gov/lic\\_eval\\_toefl.htm](https://pels.texas.gov/lic_eval_toefl.htm).

Military Exemption Documentation - Refer to <https://pels.texas.gov/military.html>

*Please note, if you are a student who has passed the FE exam but has not yet graduated, do not apply for your EIT certification until you have graduated, and your degree has been conferred.*