

**Texas Board of Professional Engineers and Land Surveyors
Licensing and Registration Committee Meeting Minutes
Hickman, McClaine, and Associates 505 N. Big Spring St., Suite 105
Midland, Texas 79701
August 17, 2022
2:00 pm - 5:00 pm Central Time**

1. Preliminary Matters (Catherine Norwood, P.E., Chair)

A. Call to Order

Ms. Catherine Norwood, P.E., Chair, called the Licensing and Registration Committee meeting of the Texas Board of Professional Engineers and Land Surveyors to order at 2:11 p.m. in-person and via videoconference. (NOTE: all votes are unanimous unless noted.)

B. Roll Call

Ms. Bodden called the roll. It was noted for the record that a quorum was present.

The following Committee members were present:

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| Catherine Norwood, P.E. | Chair |
| Albert Cheng | Public Member |
| Coleen Johnson, R.P.L.S. | Member |
| Rolando Rubiano, P.E. | Member |

Melissa Juarez, Assistant Attorney General and General Counsel for the Board was present to provide legal counsel to the Board.

The following staff members were present:

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| Lance Kinney, Ph.D., P.E. | Executive Director |
| Rick Strong, P.E. | Director of Licensing and Registration |
| Michael Sims, P.E. | Director of Compliance and Enforcement |
| Elissa Mazza | Staff Attorney |
| Mason Schoolfield | Lead Systems Developer |
| Ed Brannon, P.E. | Technical Engineering Specialist |
| Tejashri Kyle, P.E. | Technical Engineering Specialist |
| Cristabel Bodden | Executive Assistant |

C. Excuse absent Committee members

All Committee members were present.

D. Welcome Visitors

Ademola Adejokun, P.E., Board Member; Ryan Matthew Larson; Sina K. Nejad, P.E., P.Eng., Board Member; and Mark Neugebauer, R.P.L.S., L.S.L.S., Board Member, were present.

E. Public Comment

There were no public comments.

2. May 11, 2022 Licensing and Registration Committee Meeting Minutes

It was MOVED/SECONDED (Cheng/Johnson) to approve the May 11, 2022, Licensing Committee minutes as amended. A vote was taken and the MOTION PASSED.

3. Applications for Licensure

• Personal Interview Cases:

• Larson, Ryan Matthew

This applicant applied for licensure. He came before the Committee due to a reported incident. The applicant has completed all court requirements. The Committee and applicant discussed his experience and lessons learned.

It was MOVED/SECONDED (Cheng/Rubiano) to recommend to the Board at its Regular Quarterly Board meeting on August 18, 2022, to allow licensure in Texas upon the successful completion of the 30-hour Basic Level Ethics course from Texas Tech Murdough Center for Engineering Ethics. A vote was taken and the MOTION PASSED.

Agenda items #4-7 were discussed as a group. Mr. Strong provided a quick overview for each rule and stated that these rule proposals were presented at previous meetings, there had been a robust discussion, and the rules presented today had incorporated the changes recommended by the Committee.

4. Propose Amendments to 22 Tex. Admin. Code Chapter 133, Subchapter H – Review Process of Applications and License Issuance

- §133.83 Executive Director Review, Evaluation, and Processing of Applications**
- §133.85 Board Review of and Action on Applications**
- §133.87 Final Action on Applications**
- §133.89 Processing of Administratively Withdrawn Applications**
- §133.101 Proposed Actions on Applications**

5. Propose Amendments to 22 Tex. Admin. Code Chapter 134, Subchapter H – Review Process of Applications and Registration Issuance

- §134.83 Executive Director Review, Evaluation, and Processing of Applications
- §134.85 Board Review of and Action on Applications
- §134.87 Final Action on Applications
- §134.89 Processing of Administratively Withdrawn Applications
- §134.101 Proposed Actions on Applications

6. Propose Amendments to 22 Tex. Admin. Code Chapter 140, Subchapter A Criminal History and Convictions

- §140.1 Criminal History and Convictions – Engineers
- §140.3 Criminal History and Convictions – Surveyors

7. Propose Repeal to 22 Texas Admin. Code Chapter 133, Subchapter H – Review and Process of Applications and Registration Issuance

- §133.99 Processing of Applications with a Criminal Conviction

It was MOVED/SECONDED (Rubiano/Cheng) to propose the rules proposed amendments to the Texas Administrative code in agenda items 4-7 to the Board at its Regular Quarterly Board meeting on August 18, 2022. A vote was taken and the MOTION PASSED.

8. Texas Board of Professional Engineers and Land Surveyors' Land Surveying Exam Update

Mr. Strong stated the report was available as an exhibit and would be discussed fully at the Regular Quarterly Board meeting.

Mr. Strong briefly discussed the Surveying exams held on April 8, 2022, and the results are available for examinees.

Mr. Strong stated that the event at Norris Conference Center was very successful and has proven to be a good partnership for the exams. The next round of exams has already been scheduled at the Norris Conference Center.

No action was required on this agenda item.

9. Licensing and Registration Director's Report

Mr. Strong relayed that there are two new Licensing Specialists that have joined the department, Ameshia Carter and Brandy Guerrero.

- **Engineer Results and Statistics: Licensing Application and Examination Report**

Mr. Strong stated the report was available as an exhibit and would be discussed fully at the Regular Quarterly Board meeting.

No action was required on this agenda item.

- **Surveyor Results and Statistics: Registration Application and Examination Report**

Mr. Strong stated the report was available as an exhibit and would be discussed fully at the Regular Quarterly Board meeting.

No action was required on this agenda item.

10. Future Committee Meetings: Agenda items, dates, locations, and other arrangements

Mr. Rubiano requested a workshop on the criminal history issue.

11. Adjourn

It was MOVED/SECONDED (Johnson/Cheng) to adjourn the meeting at 3:24 p.m. A vote was taken and the MOTION PASSED.

Date Committee approved minutes:

November 16, 2022

Date Board approved minutes:

November 17, 2022