

**Texas Board of Professional Engineers and Land Surveyors
Licensing and Registration Committee Meeting Minutes
1917 S. Interstate 35
Austin, TX 78741
May 10, 2023
2:00 pm-4:00 pm Central Time**

1. Preliminary Matters (Catherine Norwood, P.E., Chair)

a. Call to Order

Ms. Catherine Norwood, P.E., Chair, called the Licensing and Registration Committee meeting of the Texas Board of Professional Engineers and Land Surveyors to order at 2:00 p.m. at the Texas Board of Professional Engineers and Land Surveyors at 1917 S. Interstate 35, Austin, TX. (NOTE: all votes are unanimous unless noted.)

b. Roll Call

Ms. Bodden called the roll. It was noted for the record that a quorum was present.

The following Committee members were present:

Catherine Norwood, P.E.	Chair
Albert Cheng	Member
Coleen Johnson, R.P.L.S.	Member
Rolando Rubiano, P.E.	Member

Melissa Juarez, Assistant Attorney General and General Counsel for the Board was present to provide legal counsel to the Board.

The following staff members were present:

Lance Kinney, Ph.D., P.E.	Executive Director
Rick Strong, P.E.	Director of Licensing and Registration
Michael Sims, P.E.	Director of Compliance and Enforcement
Elissa Mazza	Staff Attorney
Mason Schoolfield	Director of Operations
Ed Brannan, P.E.	Technical Engineering Specialist
Cristabel Bodden	Executive Assistant

c. Excuse absent Committee members

All Committee members were present.

d. Welcome Visitors

Casey Alexander Miller, self; Jared Kyle Beard, self; Thomas Leonard Harmon; Patrick Glenn Maley, self; Sungun Yoon, self; Mark Neugebauer, R.P.L.S., L.S.L.S., Board Member were present.

e. Public Comment

There were no public comments.

2. February 15, 2022 Licensing and Registration Committee Meeting Minutes

It was MOVED/SECONDED (Johnson/Rubiano) to approve the February 15, 2022, Licensing and Registration Committee minutes as presented. A vote was taken and the MOTION PASSED.

3. Applications for Licensure

• **Personal Interviews Cases:**

• **Beard, Jared Kyle**

This applicant applied for surveyor registration. Mr. Beard came before the Committee due to multiple judgements. The Committee and applicant discussed his experience and lessons learned.

It was MOVED/SECONDED (Rubiano/Johnson) to recommend to the Board at its Regular Quarterly Board meeting on May 11, 2023, that Mr. Beard be approved for Texas RPLS registration after the successful passing of the national NCEES PS exam and the Texas Specific Surveying Exam (TSSE). A vote was taken and the MOTION PASSED.

• **Harmon, Thomas Leonard**

This applicant applied for licensure. Mr. Harmon came before the Committee due to multiple and recent judgements. The Committee and applicant discussed his experience and lessons learned.

It was MOVED/SECONDED (Rubiano/Johnson) to recommend to the Board at its Regular Quarterly Board meeting on May 11, 2023, to allow licensure in Texas upon the successful completion of the 30-hour Basic Level Ethics course from Texas Tech Murdough Center for Engineering Ethics. A vote was taken and the MOTION PASSED.

- **Maley, Patrick Glenn**

This applicant applied for licensure. Mr. Maley came before the Committee due to multiple and recent judgements. The Committee and applicant discussed his experience and lessons learned.

It was MOVED/SECONDED (Johnson/Cheng) to recommend to the Board at its Regular Quarterly Board meeting on May 11, 2023, to allow licensure in Texas upon the successful completion of the 30-hour Basic Level Ethics course from Texas Tech Murdough Center for Engineering Ethics. A vote was taken and the MOTION PASSED.

- **Miller, Casey Alexander**

This applicant applied for licensure. Mr. Miller came before the Committee for a second time due to multiple and recent judgements. The applicant has not completed all court requirements. The Committee and applicant discussed his experience and lessons learned.

It was MOVED/SECONDED (Rubiano/Johnson) to table Mr. Miller's application for Texas PE licensure until he provides information to staff on how his open court case will proceed and the court disposition. A vote was taken and the MOTION PASSED.

- **Yoon, Sungun**

This applicant applied for licensure. Mr. Yoon came before the Committee due to unfavorable references. The Committee and applicant discussed his experience and lessons learned.

It was MOVED/SECONDED (Rubiano/Johnson) to recommend to the Board at its Regular Quarterly Board meeting on May 11, 2023, that Mr. Yoon earn two additional years of qualifying engineering work experience, as of May 10, 2023 and document said work experience in a Supplementary Experience Record; provide two additional new favorable PE references of this additional work experience using the Board approved reference form; and complete the 60-hour Intermediate Level Ethics course from Texas Tech Murdough Center for Engineering Ethics for reconsideration of licensure before reappearing before the Licensing Committee for additional consideration. A vote was taken and the MOTION PASSED.

Agenda items # 4 and # 5 were discussed together.

Propose Amendments to 22 Tex. Admin. Code Chapter 134, Subchapter C – Land Surveyor Application Requirements
§134.23 Application from Standard Registration Holders

Propose Amendments to 22 Tex. Admin. Code Chapter 134, Subchapter H – Review Process of Applications and Registration Issuance
§134.101 Proposed Actions on Applications

Items 4 and 5 were presented together. Mr. Sims stated these items are proposed rule amendments to correct two errors that were in the rule packages adopted by the Board in February 2023. It was MOVED/SECONDED (Johnson/Rubiano) to recommend to the Board to propose the rule amendments for publication in the Texas Register to allow for public comment and possible adoption by the Board at a future Board meeting. A vote was taken and the MOTION PASSED.

6. Texas Board of Professional Engineers and Land Surveyors' Land Surveying Exam Update

Mr. Strong stated the report was available as an exhibit and would be discussed fully at the Regular Quarterly Board meeting.

Mr. Strong stated that the April 2023 exam was administered successfully. The Texas Specific Surveying Exam blueprint and study materials will be rolled out soon. The next exam will be on October 13, 2023, will be held again at the Norris Conference Center. The PS Exam through NCEES is active and available to Texas applicants.

No action was required on this agenda item.

7. Propose Criminal History Guideline.

No comments were received for the newly formatted criminal history guidelines. It was MOVED/SECONDED (Johnson/Rubiano) to recommend to the Board to adopt the updated criminal history guidelines. A vote was taken and the MOTION PASSED.

8. Licensing and Registration Director's Report

- **Engineer Results and Statistics: Licensing Application and Examination Report**

Mr. Strong stated the report was available as an exhibit and covered key statistics from the report.

No action was required on this agenda item.

- **Surveyor Results and Statistics: Registration Application and Examination Report**
- Mr. Strong stated the report was available as an exhibit and covered key statistics from the report.

No action was required on this agenda item.

9. Future Committee Meetings: Agenda items, dates, locations, and other arrangements

Mr. Rubiano asked for a workshop or webinar for the Board and community on the CHRC process and guidelines.

10. Adjourn

It was MOVED/SECONDED (Johnson/Rubiano) to adjourn the meeting at 4:16 p.m. A vote was taken and the MOTION PASSED.

Date Committee approved minutes:

Aug. 9, 2023

Date Board approved minutes:

Aug. 10, 2023