



TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS

1917 S. Interstate 35, Austin Texas 78741-3702

www.pels.texas.gov

Phone: (512) 440-7723 Fax: (512) 442-1414

Table with 1 column and 4 rows: Office Use Only, Firm #, Entity #, Receipt #

SURVEYING FIRM BRANCH REGISTRATION FORM

(Only Firms that have already registered their Headquarters should use this form.)

Registration of firms offering land surveying services in Texas must register with the Board. Please complete this form and pay the required fee to obtain the Certificate of Registration. PLEASE PRINT NEATLY.

To register a headquarters' location, please use the "Firm Registration" form

Mail this completed form with your check or money order for \$150 to the address shown above.

1. Name of Headquarters already registered: _____

Headquarters Firm Number: _____

2. Branch's Legal Name: _____

DBA (if applicable): _____

Mailing Address: _____

Physical Address: _____

Address City County State Zip

Telephone Number: _____ Fax Number: _____

E-mail: _____

3a. Name(s) and title(s) of Managing Owner(s) _____

Contact E-mail Address _____ Telephone _____

3b. Name(s) and title(s) of Partner(s), Officer(s) or Director(s) of firm: _____

4. Name(s) of full time Registered Professional Land Surveyors employed at this location:

Full Name of Surveyor RPLS # Residence Address Telephone Number

Affirmation of employment to be signed and sealed by each RPLS who is an employee of firm (use page 2 for RPLS signature and seal)

I hereby certify under penalty of perjury that the information contained herein is true and correct to the best of my knowledge, information and belief.

Name of Remitter (Print) _____ Signature of Remitter _____

Position with Firm _____ Amount Enclosed \$ _____ Date _____

Firm branch is required to renew its registration and pay the designated fee prior to January 1 of each year to offer land surveying services in the next year. If a firm branch does not renew its registration and pay the designated fee prior to January-1-of each year, the firm's branch registration will be deemed expired. Any surveying services offered without a valid renewed registration is in violation of the Professional Land Surveying Practices Act and subject to sanctions and penalties provided for under the Act or as promulgated by the Board.

Reference: Land Surveying Practices Section 10171.352 and Section 1071.353, also Board Rules \$661.55, \$661.56, \$661.57

Please attach additional information regarding branch offices, directors and surveyors as needed.

MUST BE SIGNED AND SEALED BY SURVEYOR FOR FIRM REGISTRATION

Affirmation of employment to be signed and sealed by each RPLS who is employed by firm:

I hereby certify under penalty of perjury that I _____, Registered Professional Land Surveyor No. _____ am employed full time by herein named Firm. I hereby acknowledge this statement by affixing my Registered Professional Land Surveyor seal hereto.

I hereby certify under penalty of perjury that I _____, Registered Professional Land Surveyor No. _____ am employed full time by herein named Firm. I hereby acknowledge this statement by affixing my Registered Professional Land Surveyor seal hereto.

I hereby certify under penalty of perjury that I _____, Registered Professional Land Surveyor No. _____ am employed full time by herein named Firm. I hereby acknowledge this statement by affixing my Registered Professional Land Surveyor seal hereto.