



TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS

1917 S. Interstate 35, Austin Texas 78741-3702

www.pels.texas.gov

Phone: (512) 440-7723 Fax: (512) 442-1414

Table with 1 column and 4 rows: Office Use Only, Firm #, Entity #, Receipt #

FIRM HEADQUARTERS REGISTRATION FORM

Registration of firms offering land surveying services in Texas must register with the Board. Please complete this form and pay the required fee to obtain the Certificate of Registration. PLEASE PRINT NEATLY.

To register a branch location, please use the "Branch Registration" form

Mail this completed form with your check or money order for \$150 to the address shown above.

1. Firm's Legal Name: _____
DBA (if applicable): _____
Mailing Address: _____
Physical Address: _____
Address City County State Zip
Telephone: _____ Fax: _____
E-mail: _____

2. Subsidiary and/or Branch Office offering land surveying services. [] None or Number: _____
Complete Branch Registration Form for each Subsidiary and/or Branch Office

3A. Name(s) and title(s) of Managing Owner(s) _____
Contact E-mail Address _____ Telephone _____

3B. Name(s) and title(s) of Partner(s), Officer(s) or Director(s) of firm: _____

4. Name(s) of full time Registered Professional Land Surveyors employed at this location:
Full Name of Surveyor RPLS # Residence Address Telephone Number

Affirmation of employment to be signed and sealed by each RPLS who is an employee of firm (use page 2 for RPLS signature and seal)

Signature of Remitter _____

Print Name _____

Position with Firm _____ Amount Enclosed _____ Date _____

Firm is required to renew its registration and pay the designated fee prior to January 1 of each year to offer land surveying services in the next year. If a firm does not renew its registration and pay the designated fee prior to January 1 of each year, the firm's registration will be deemed expired. Any surveying services offered without a valid renewed registration is in violation of the Professional Land Surveying Practices Act and subject to sanctions and penalty fees provided for under the Act or as promulgated by the Board

Reference: Land Surveying Practices Section 10171.352 and Section 1071.353, also Board Rules \$661.55, \$661.56, \$661.57

Please attach additional information regarding branch offices, directors and surveyors as needed.

MUST BE SIGNED AND SEALED BY SURVEYOR FOR FIRM REGISTRATION

Affirmation of employment to be signed and sealed by each RPLS who is employed by firm:

I hereby certify under penalty of perjury that I _____, Registered Professional Land Surveyor No. _____ am employed full time by herein named Firm. I hereby acknowledge this statement by affixing my Registered Professional Land Surveyor seal hereto.

I hereby certify under penalty of perjury that I _____, Registered Professional Land Surveyor No. _____ am employed full time by herein named Firm. I hereby acknowledge this statement by affixing my Registered Professional Land Surveyor seal hereto.

I hereby certify under penalty of perjury that I _____, Registered Professional Land Surveyor No. _____ am employed full time by herein named Firm. I hereby acknowledge this statement by affixing my Registered Professional Land Surveyor seal hereto.

Please attach additional information regarding branch offices, directors and surveyors as needed.