



**TEXAS BOARD OF PROFESSIONAL
ENGINEERS AND LAND SURVEYORS**

1917 S. Interstate 35, Austin Texas 78741-3702

www.txls.texas.gov

Phone: (512) 440-7723 Fax: (512) 442-1414

REFERENCE WAIVER FORM – Reciprocal Applicant

Applicants read and complete this box:

Applicant's Name _____

All reference forms are confidential and may not be viewed by the applicant after being completed. Reference forms must be mailed directly from the reference to the Board office after being completed. (address above).

TO MY SELECTED REFERENCE (supply name of reference): _____,
in consideration for an evaluation by you concerning my technical abilities, performance, character and reputation, made on this form to the Texas Board of Professional Land Surveying, I hereby waive any right that I might have to pursue any cause of action against you for negative comments that you might make in your recommendation and evaluation of me in conjunction with my application for registration as a Professional Land Surveyor.

Check one before signing:

I hereby subscribe to the above waiver.

I do not wish to waive any of my rights.

Signature of Applicant

Date

Instruction for person of reference:

You are urged to furnish full and complete facts, regarding the applicant, so the Board may evaluate the applicant's qualifications and experience. You are welcome to leave blank any questions not pertaining to your knowledge of, or experience with, the applicant. If the space provided is not adequate, you may attach additional exhibits. Section 1071.504 of the Professional Land Surveying Practices Act provides that any person giving false or forged evidence in order to assist another in obtaining a certificate of registration shall be deemed guilty of a Class B misdemeanor. Please return this completed form directly to the Board office (and not to the applicant) at the address above.

Deadlines for submission of this reference:

- **January 15 for the April examination**
- **July 15 for the October examination**

Your name _____

Land Surveying License # _____ State _____ Date of Registration _____

Your firm name _____

Your title _____ City/State _____

Please answer the following questions to the best of your ability regarding the applicant:

1. How long have you known the applicant? (Month/Year) From _____ To _____
2. Are you related to the applicant by blood or marriage? ____ If so, how? _____
3. What was, or is, your business relationship with the applicant? _____
4. Have you and applicant worked together in professional surveying?
Yes ____ No ____ If so, during what time period? (years) _____ To _____
5. Is there a period of time in which you have personal knowledge of the applicant's experience and capabilities as a professional surveyor? Yes ____ No ____

If your answer to question 6 is "yes", please answer the following questions:

- a. What period of time? (Month/Year) From _____ To _____
 - b. Do you agree with the applicant's characterization of the work they have performed as a professional surveyor? Yes ____ No ____
If not, explain _____
6. Rate the applicant's technical ability.
Poor ____ Below Average ____ Average ____ Above Average ____ Excellent ____
 7. Do you know of anything which would affect the applicant's suitability for registration?
Yes ____ No ____ If yes, explain _____

 8. Based on your evaluation, would you hire the applicant to practice surveying?
Yes ____ No ____ If not, explain _____

 9. If you were purchasing an expensive commercial tract of land, would you retain the applicant to survey the tract for you? Yes ____ No ____
If not, explain _____
 10. Do you personally recommend the applicant for registration? Yes ____ No ____
If not, explain _____
 11. Rate the applicant's character and reputation.
Poor ____ Below Average ____ Average ____ Above Average ____ Excellent ____
 12. To your knowledge, has the applicant ever:
 - a. been suspended, censured, or otherwise reprimanded, or disqualified as a member of any professional or occupational group?
Yes ____ No ____ If yes, explain _____
 - b. had any formal charges or complaints made concerning his conduct as a member of any professional group?
Yes ____ No ____ If yes, explain _____
 - c. had any civil actions filed against him/her or had any judgments rendered against him/her ?
Yes ____ No ____ If yes, explain _____

- d. had a complaint filed against him in any civil, criminal or administrative forum, alleging fraud, deceit, misrepresentation or malpractice?
Yes _____ No _____ If yes, explain _____
- e. filed or had filed against him a petition in bankruptcy?
Yes _____ No _____ If yes, explain _____
- f. been convicted for any violation of any law (except minor traffic violation)?
Yes _____ No _____ If yes, explain _____
- g. received a discharge from the uniformed services other than an honorable discharge?
Yes _____ No _____ If yes, explain _____

- h. used any other name than that shown at the top of this form?
Yes _____ No _____ If yes, explain _____
- i. been denied a business, trade or professional license (for example CPA, Real Estate Broker or RPE)?
Yes _____ No _____ If yes, explain _____
- j. had a business, trade or professional license revoked?
Yes _____ No _____
If yes, explain _____

State of _____ County of _____ I have read the foregoing document and have answered all questions fully and frankly. The answers are complete and are true of my own knowledge.

Signature of Person Giving Reference